

AUTHOR GUIDELINES FOR ISBI PROCEEDINGS MANUSCRIPTS

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ABSTRACT

The abstract should appear at the top of the left-hand column of text, about 0.5 inch (12 mm) below the title area and no more than 3.125 inches (80 mm) in length. Leave a 0.5 inch (12 mm) space between the end of the abstract and the beginning of the main text. The abstract should contain about 100 to 150 words, and should be identical to the abstract text submitted electronically along with the paper cover sheet. All manuscripts must be in English, printed in black ink.

Index Terms— One, two, three, four, five

1. INTRODUCTION

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your proceedings manuscripts.

2. FORMATTING YOUR PAPER

All printed material, including text, illustrations, and charts, must be kept within a print area of 7 inches (178 mm) wide by 9 inches (229 mm) high. Do not write or print anything outside the print area. The top margin must be 1 inch (25 mm), except for the title page, and the left margin must be 0.75 inch (19 mm). All *text* must be in a two-column format. Columns are to be 3.39 inches (86 mm) wide, with a 0.24 inch (6 mm) space between them. Text must be fully justified.

3. PAGE TITLE SECTION

The paper title (on the first page) should begin 1.38 inches (35 mm) from the top edge of the page, centered, completely capitalized, and in Times 14-point, boldface type. The authors' name(s) and affiliation(s) appear below the title in capital and lower case letters. Papers with multiple authors and affiliations may require two or more lines for this information.

4. TYPE-STYLE AND FONTS

To achieve the best rendering both in the printed and digital proceedings, we strongly encourage you to use Times-

Roman font. In addition, this will give the proceedings a more uniform look. Use a font that is no smaller than nine point type throughout the paper, including figure captions.

In nine point type font, capital letters are 2 mm high. If you use the smallest point size, there should be no more than 3.2 lines/cm (8 lines/inch) vertically. This is a minimum spacing; 2.75 lines/cm (7 lines/inch) will make the paper much more readable. Larger type sizes require correspondingly larger vertical spacing. Please do not double-space your paper. True-Type 1 fonts are preferred.

The first paragraph in each section should not be indented, but all following paragraphs within the section should be indented as these paragraphs demonstrate.

5. MAJOR HEADINGS

Major headings, for example, "1. Introduction", should appear in all capital letters, bold face if possible, centered in the column, with one blank line before, and one blank line after. Use a period (".") after the heading number, not a colon.

5.1. Subheadings

Subheadings should appear in lower case (initial word capitalized) in boldface. They should start at the left margin on a separate line.

5.1.1. Sub-subheadings

Sub-subheadings, as in this paragraph, are discouraged. However, if you must use them, they should appear in lower case (initial word capitalized) and start at the left margin on a separate line, with paragraph text beginning on the following line. They should be in italics.

6. PRINTING YOUR PAPER

Print your properly formatted text on high-quality, 8.5 x 11-inch white printer paper. A4 paper is also acceptable, but please leave the extra 0.5 inch (12 mm) empty at the BOTTOM of the page and follow the top and left margins as specified. If the last page of your paper is only partially filled, arrange the columns so that they are evenly balanced if possible, rather than having one long column.

7. PAGE NUMBERING

Please do **not** paginate your paper. Page numbers, session numbers, and conference identification will be inserted when the paper is included in the proceedings.

8. ILLUSTRATIONS, GRAPHS, AND PHOTOGRAPHS

Illustrations must appear within the designated margins. They may span the two columns. If possible, position illustrations at the top of columns, rather than in the middle or at the bottom. Caption and number every illustration. All halftone illustrations must be clear black and white prints. If you use color, make sure that the color figures are clear when printed on a black-only printer.

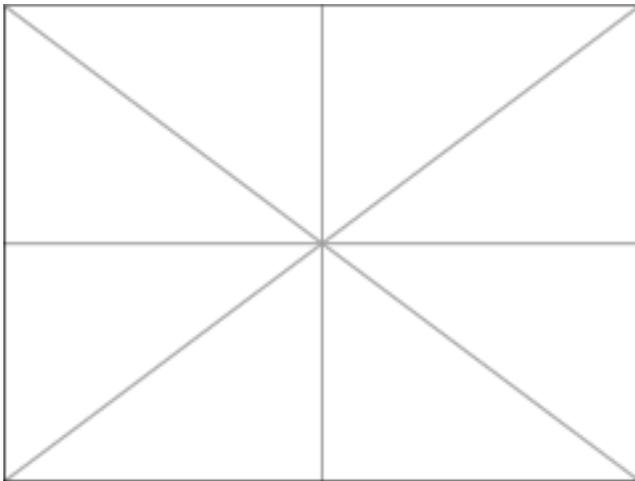


Fig. 1. Example of placing a figure with experimental results.

9. FOOTNOTES

Use footnotes sparingly (or not at all!) and place them at the bottom of the column on the page on which they are referenced. Use Times 9-point type, single-spaced. To help your readers, avoid using footnotes altogether and include necessary peripheral observations in the text (within parentheses, if you prefer, as in this sentence).

10. COPYRIGHT FORMS

You must include your fully completed, signed IEEE copyright release form when you submit your paper. We **must** have this form before your paper can be published in the proceedings. The copyright form is completed through PDF eXpress. All final papers must be ran through this prior to submission.

11. REFERENCING

List and number all bibliographical references at the end of the paper. The references can be numbered in alphabetic order or in order of appearance in the document. When referring to them in the text, type the corresponding reference number in square brackets as shown at the end of this sentence [1].

12. COMPLIANCE WITH ETHICAL STANDARDS

IEEE-ISBI supports the standard requirements on the use of animal and human subjects for scientific and biomedical research. For all IEEE ISBI papers reporting data from studies involving human and/or animal subjects, formal review and approval, or formal review and waiver, by an appropriate institutional review board or ethics committee is required and should be stated in the papers. For those investigators whose Institutions do not have formal ethics review committees, the principles outlined in the Helsinki Declaration of 1975, as revised in 2000, should be followed.

Reporting on compliance with ethical standards is required (irrespective of whether ethical approval was needed for the study) in the paper. Authors are responsible for correctness of the statements provided in the manuscript. Examples of appropriate statements include:

- "This is a numerical simulation study for which no ethical approval was required."
- "This research study was conducted retrospectively using human subject data made available in open access by (Source information). Ethical approval was not required as confirmed by the license attached with the open access data."
- "This study was performed in line with the principles of the Declaration of Helsinki. Approval was granted by the Ethics Committee of University B (Date.../No...)."

13. ACKNOWLEDGMENTS

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Other types of acknowledgements can also be listed in this section.

Reporting on real or potential conflicts of interests, or the absence thereof, is required in the paper. Authors are responsible for correctness of the statements provided in the manuscript. Examples of appropriate statements include:

- “No funding was received for conducting this study. The authors have no relevant financial or non-financial interests to disclose.”
- “This work was supported by [...] (Grant numbers) and [...]. Author X has served on advisory boards for Company Y.”
- “Author X is partially funded by Y. Author Z is a Founder and Director for Company C.”

14. REFERENCES

[1] A.B. Smith, C.D. Jones, and E.F. Roberts, “Article Title,” *Journal*, vol. <volume>, no. <issue number>, pp. <page range>, Month Year.

[2] C.D. Jones, A.B. Smith, and E.F. Roberts, “Paper Title,” in *Proceedings Title*, Publisher, Location, Year, vol. <volume>, pp. <page range>.